**PROVISIONS TO BE INCLUDED IN THE STANDARD ADMINISTRATIVE SPECIFICATIONS FOR PROCUREMENT OF GOODS**

1. **Description of the work:** Procurement of Spare Parts for Rotary and Fixed Wing Aircraft
2. **Quantity of the work:** The materials planned to purchase (4 Pcs.) are presented at Annex-1
3. **Applicability of partial bid:** Yes. Each item is open to partial bids.
4. **Alternative bid:** Yes, Alternative bids can be evaluate by administration.
5. **Delivery Place(s):** 5’inci ABFM.lüğü İkmal ve Depolama Amirliği Güvercinlik/ANKARA
6. **Delivery in lots or not:** It can be delivered in batches. Max. of two batches. Alternative offers can be evaluated by the administration.
7. **Delivery Period:** 350 days.Alternative offers can be evaluated by the administration.
8. **Quality Assurance Certificates of the Product (If specified in the Technical Specification):** No.
9. **It shall be indicated whether certificate of conformance (any of C.O.C or FAA/JAA/EASA/Canada Authorized Release Certificate Form 1 etc.) is requested during inspection.** Yes / “Certificate of Conformity” will be requested.
10. **Similar Works to be accepted for Business Experience :** No.
11. **Inspection Terms:** The inspection will be conducted by 5’inci Ana Bkm.Fb.Md.lüğü in accordance with in effect “Mal Alımları Denetim, Muayene ve Kabul İşlemleri Yönergesi”.
12. **Is it required to make Function Test?: It shall be individually specified to request function test or not. If it is required, the place to perform the function test shall be written:** No.
13. **Warranty Terms:** The materials shall have at least two-years warranty from the date of acceptance.
14. **Training: If yes, Scope, Period etc. of the Training:** No.
15. **Packing Terms:** Corrosion prevention measurements shall be taken for the materials and it is required that they are packed with the materials resistant against the weather conditions (rain, dust etc.)
16. **Installation Terms (if any):** There is no related matters.
17. **Documentation:** There is no related matters.
18. **Sampling (If any sample is provided in the tender document):** There is no related matters.
19. **Shall any certificate be requested from the tenderers that submit bid for the goods for procurement confirming they are the manufacturer or authorized seller?** No.
20. **The provisions In Technical Specification and Other Technical Documents Making Reference to the Administrative Specifications:** The Technical Specification has not been prepared, the tender will be with NATO Stock Number (NSN) or Part Number.
21. **Is it necessary to carry by cold chain?:** No.
22. **Shall it be purchased as kit? If yes, its contents information:** 4th material in the list of need (ANNEX-1), NSN: 8030012905139, will be supplied as a kid which is made up of PART A and PART B.
23. **Is it necessary to request production date for all materials in the procurement list:** 3rd material in the list of need, NSN: 1615011614373, has a shelf life of 5 years, 4th  material in the list of need, NSN: 8030012905139, has a shelf life of 9 months.Remaining lifetime of materials at the date of delivery is at least %80 and above.
24. **Advance payment (..% percentage shall be written):** No.
25. **Whether the subcontractor shall be worked in the purchases of goods with installation:** No.
26. **The currency for procurement:** The currency to be taken as basis for purchases will be Turkish Liras. Because of the materials procured from overseas the bids can be taken as Euro or Dollar.
27. **Method of procurement**: According to “Determining the appropriate method of purchase is under the responsibility of contacting officer.” clause of “Askeri Fabrikalar ve Tersaneler Genel Müdürlüğü 4734 Sayılı Kamu İhale Kanunu İstisnalar (3B) Kapsamındaki Mal ve Hizmet Alımları Yönergesi **5.** Maddesi **h.** Bendi” is not stated.
28. **Price Difference:** No.
29. **Shall Value Added Tax (VAT) and Special Consumption Tax be paid? (If yes ..% percentage shall be written):** Not to be paid.
30. **What are the requirements, documents and qualification criteria requested of the tenderers at tender phase?** There is no relevant criteria.
31. **What is the port of debarkation for the materials to be shipped?** For the materials to be shipped by sea are Derince Harbor/KOCAELİ, for the materials to be shipped by air Esenboğa Airport/ANKARA.
32. **Are the materials in the requirement list included in the list of material to be inspected under the “Control of the Industrial Enterprises which produce War Tools and Materials and Weapon, Ammunition and Explosives Law” No.5201 and dated 29.06.2004? If yes, what is the classification to be determined under the Defence Industrial Security Law No. 2502 and dated 29.06.2004 and Ministry of National Defence Directive of Defence Industrial Security?** No.
33. **What are the necessary receipts of permission to be obtained from the related public institutions and organizations?** There is no document.
34. **Other Provisions:** There is no related matter.
35. **Tender Committee Members:**

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| --- | --- | --- | --- | --- |
| S/N | Permanent/Substitute | Rank | Name and Surname | Phone No. |
| 1 | Permanent | Maintenance SMSGT | Mehmet TÜRKCAN | 6458 |
| 2 | Permanent | Maintenance SMSGT | Oktay VAN | 6466 |
| 3 | Permanent | Maintenance SMSGT | Ahmet Burak AKTAŞ | 6461 |
| 4 | Permanent | Maintenance SMSGT | İsmail ATEŞ | 6419 |

NOTICE:

**In case of conflict with the English text, the Turkish text is valid.**

 Prepared By Controlled By Controlled By

 Oktay VAN Mehmet TÜRKCAN Özgür GÜVENDİK

Maintenance SMSGT Maintenance SMSGT Maintenance Major

 Material Manager Material Manager Chief of Section

 Approved by

 Serkan AKINCI

 Supply Colonel

 Head of Department